

**ASHFORD HOLLOW C.I.A.
ARCHITECTURAL APPROVAL APPLICATION**

All exterior modifications such as roofs, fences, painting, storage sheds, basketball goals, satellite dish, etc. must be approved in advance. It is a simple process & avoids expensive problems for owners. Unapproved modifications or changes may be required to be removed at the owner's expense.

PLEASE RETURN COMPLETED FORM TO: 2825 Wilcrest Dr. #600
HOUSTON, TX 77042
TEL 713-334-8000
FAX 713-334-5055

DATE _____

NAME _____

PHONE wk _____ hm _____ cell _____

PROPERTY ADDRESS _____

MAILING ADDRESS if different _____

TYPE OF IMPROVEMENT:

- Fence 6 foot pickets (cedar or pressure treated) pickets go on the outside so no posts or rails are visible from any street or bayou. No chain link, split rail, or wire fences.
- Storage One, no larger than 6 ft in height which also includes a set back from fence of 3 to 5 feet.
- Garage Provide measurements, materials, paint colors & drawing below
- Siding Provide type of material & sample of paint color
- Chimney Repair material: ___hardiplank or _____ & attach paint sample
- Paint Attach sample of colors
Gutters must be painted same color as residence or the trim
BRAND of paint _____ & finish (flat, satin) _____
Color on main portion of house _____
Color on trim _____
Color on shutters _____
Color on garage door _____

PAINTING THE BRICK IS NOT PERMITTED

- Roofing
No 3-tab shingles, minimum warranty of 20 years
Manufacturer _____, Type shingle _____, Color _____

- Patio covering - No fiberglass, corrugated aluminum or tin is permitted. If closer than 5 ft to property line gutters may be required to prevent drainage problems.
- Other _____ provide description, type of materials, sample of paint color, and drawing.

Draw proposed improvements or repairs to help committee understand your plans.

DESCRIPTION of proposed improvements, repairs, materials, paint sample, etc:
 Photos are helpful. Copies of plans may be required depending on extent of changes.

Application & all information submitted will be retained by the Committee.

Approval is only based on the aesthetics of the proposed change & should not be taken as certification as to construction worthiness or structural integrity of the change. It is your responsibility to follow local building codes, setback requirements, obtain proper building permits and contact the utility companies before digging.

****Approval is contingent on property owner acquiring appropriate permits.**

Signature _____
 Property owner

Date _____

Approved _____

Disapproved _____

